

# TOWN OF DAVIE

## TOWN COUNCIL AGENDA REPORT

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Shirley Taylor-Prakelt, Director  
Housing & Community Development, 797-1199

**SUBJECT:** Resolution Adopting Consolidated Plan 2002-2007

**COUNCIL DISTRICT:** Townwide

**TITLE OF AGENDA ITEM:** A Resolution adopting the Consolidated Plan for Federal Funds 2002-2007 and the Action Plan for FY 2002/03 which includes the Community Development Block Grant (CDBG) program budget; authorizing the Town Administrator to execute all necessary certifications and grant related documents; authorizing minor, non-substantive changes to the Consolidated Plan or Action Plan documents which may be identified during the review and approval process which do not significantly affect the purpose, scope, budget, or intent of the Plan; and authorizing submission of the Consolidated Plan and Action Plan to HUD.

**REPORT IN BRIEF:** The Town of Davie is an entitlement recipient of federal funds from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Program. The Consolidated Plan for Federal Funds 1997-2002 was adopted on 7/16/97; and, the Town must submit a new Consolidated Plan for the five-year period covering 2002-2007. The proposed Plan was made available for review at the Town's Housing and Community Development Office and the Davie-Cooper City Library, and the 30-day public comment period commenced June 9th.

The Town's Consolidated Plan for 2002-2007 will serve as a long and short-term planning document for the Town; an application for the Federal CDBG funds; a strategy to be followed in carrying out HUD programs; and an annual Action Plan that provides a basis for assessing and monitoring program performance.

The citizen participation process used in developing the Consolidated Plan included a pre-development public hearing on April 29th; a summary of the Plan published in the Sun Sentinel on June 9th; a 30-day public comment period; and an Executive Summary of the Plan distributed to Broward County, adjacent municipalities, and other interested parties, for their review and input. The approved Consolidated Plan must be received by HUD before August 16, 2002, or the Town will forfeit its CDBG funds.

**PREVIOUS ACTIONS:** Resolutions 97-250 adopting the Consolidated Plan for 1997-2002.

**CONCURRENCES:** The Town must submit an annual Action Plan to HUD which contains the CDBG budget for that year.

**FISCAL IMPACT:** The Town will receive \$584,000 in FY 2002/03.

**RECOMMENDATION(S):** Adopt the Resolution.

**Attachment(s):** Resolution, Executive Summary of the Consolidated Plan 2002-2007

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ADOPTING THE CONSOLIDATED PLAN FOR FEDERAL FUNDS 2002 - 2007 AND THE ACTION PLAN FOR FY 2002/03 WHICH INCLUDES THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM BUDGET; AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE ALL NECESSARY CERTIFICATIONS AND GRANT RELATED DOCUMENTS; AUTHORIZING MINOR, NON-SUBSTANTIVE CHANGES TO THE ACTION PLAN WHICH MAY BE IDENTIFIED DURING THE REVIEW AND APPROVAL PROCESS WHICH DO NOT SIGNIFICANTLY AFFECT THE PURPOSE, SCOPE, BUDGET, OR INTENT OF THE PLAN; AND AUTHORIZING SUBMISSION OF THE PLAN TO HUD.

WHEREAS, the Town is an "entitlement recipient" of Federal Funds from HUD under the Community Development Block Grant (CDBG) Program; and

WHEREAS, the Town was notified that it will receive \$584,000 in Community Development Block Grant (CDBG) funds contingent upon submission/approval of the Consolidated Plan and the Action Plan for FY 2002/03 ; and

WHEREAS, the Consolidated Plan for 2002-2007 and the FY 2002/03 Action Plan were prepared pursuant to the Town's adopted Citizen Participation Plan; and

WHEREAS, a Pre-Development Public Hearing was held on April 29, 2002 and a Public Hearing on the Proposed Plan was held in the Council Chambers of Town Hall on July 10, 2002, such Hearing being duly advertised in the Sun Sentinel on June 30, 2002; and

WHEREAS, due to the voluminous nature of the Plan, copies were placed on file for citizen review in the Town Clerks Office, the Housing and Community Development Office, and the Davie-Cooper City Library, and an Executive Summary of the Plan is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council hereby adopts the Consolidated Plan for Federal Funds 2002-2007 and the Action Plan for FY 2002/03 which includes the Community Development Block Grant (CDBG) Program budget, herein referred to and incorporated by reference; authorizes minor non-substantive changes to the Consolidated Plan and Action

Plan which may be identified during the review/approval/submission process, which do not significantly affect the purpose, scope, budget, or intent of the Plan.

SECTION 2. The Town Administrator is hereby authorized to execute all necessary certifications and grant related documents necessary for the submission of the Consolidated Plan for 2002-2007 and Action Plan for FY 2002/03 to HUD before August 16, 2002.

SECTION 3. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002.

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

ATTEST: \_\_\_\_\_

TOWN CLERK

**Executive Summary**

**Town of Davie**

**Consolidated Plan for FY 2002-2007**

**Community Development Block Grant (CDBG)**

**FY 2002/03 Action Plan**

The Town of Davie is an "entitlement recipient" of Federal Community Development Block Grant (CDBG) funds from HUD, and is preparing to submit the Consolidated Plan for Federal Funds FY 2002-2007, which identifies the Town's housing and community development needs and outlines funding strategies to address such. The CDBG Program is designed to:

- develop viable urban communities by providing decent housing & suitable living environments;
- expand economic opportunities for low & moderate income individuals and families;
- strengthen the partnerships between all levels of government and the private sector, in the production of affordable housing sufficient to meet the needs of the community.

The Consolidated Plan shapes the federally-funded programs into a 5-year neighborhood and community development strategy which serves as a long and short-term planning document; an application for the CDBG funds; a strategy for carrying-out HUD programs; and an annual plan/budget that provides a basis for assessing and monitoring performance.

The Consolidated Plan components include a Housing and Homeless Needs Assessment, a Housing Market Analysis, a 5-Year Strategic Plan, the Action Plan for 2002/03, and applicable Certifications. In 1997 when the Towns first five-year Consolidated Plan was developed, long-range goals and objectives were synthesized to address the needs identified by the residents, over the five-year period. Although there have been significant achievements since the first Consolidated Plan was adopted, the same goals and objectives are determined to still be applicable when developing the Consolidated Plan for FY 2002-2007.

A synopsis of the long-range goals and objectives for the Consolidated Plan, follows:

- to rehabilitate, construct and/or expand public facilities and infrastructure e.g., street improvements (improved lighting, landscaping, drainage, sidewalks, streets, connections to sewer systems, etc., the installation or replacement of water lines, and the renovation of existing public (community) facilities.
- to upgrade the existing housing stock and provide financial assistance (loans and/or grants) to income-eligible homeowners to make home repairs and replace existing substandard/leaking roofs.
- to expand affordable rental housing and homeownership opportunities for Davie residents, especially housing for low and very low-income families and individuals.
- to enhance and/or increase park and recreation opportunities and expand programs that serve at-risk youth e.g. renovation of existing parks (improved lighting, landscaping, equipment), construction of new park and/or recreation facilities, the provision of services, or acquisition for new facilities.
- to provide swale area drainage (percolation), positive discharge drainage, and the connection of low/moderate income homes to the new or existing sewer systems e.g. connections to the sewer laterals.
- to expand affordable child day care and after-school opportunities for at-risk.
- to promote economic development initiatives and stimulate the local economy through neighborhood revitalization, commercial revitalization, or facade renovation programs.
- to minimize displacement of Davie residents, mitigate adverse effects caused by federally-assisted activities, and provide fair/adequate relocation benefits, as needed.
- to upgrade and/or supplement the existing transportation and mobility services in Davie, especially those needed by low and moderate income persons and individuals with special needs.
- to undertake Fair Housing outreach and education campaigns to ensure that Davie residents have the widest range of housing choices.
- to remove architectural barriers and impediments to the elderly and to the physically, mentally, or developmentally disabled.
- to promote the county-wide strategies and efforts aimed at addressing homelessness and provide homeless prevention services.
- to provide social services related to healthcare, mental healthcare, housing, food, transportation, emergency assistance etc.
- to remove slums, blight, and blighting conditions i.e., clearance, demolition, & code enforcement.
- to encourage the retention of significant historic structures and preservation efforts.
- to improve the Town's capacity to plan and administer its CDBG funds, undertake

comprehensive planning activities, and apply for other HUD Community Planning and Development (CPD) programs or related grants.

Each year within the five-year period covered by the Consolidated Plan, the Town must develop and submit to HUD, an Action Plan which contains the CDBG budget for that year. This Action Plan must be submitted to HUD on or before August 16th of each year.

The Town's Housing and Community Development Office is responsible for the planning, preparation, implementation, and monitoring of the Consolidated Plan and all incremental Action Plan activities. The goals of the CDBG program are to:

- develop viable urban communities by providing decent housing and a suitable living environment;
- expand economic opportunities for low/moderate income individuals and families; and
- strengthen the partnerships between all levels of government and the private sector, including for-profit and not-for profit organizations, in the production of affordable housing sufficient to meet the needs of the community.

The CDBG Program must principally benefit "low/moderate income" persons who earn up to eighty (80%) percent of the median income for that area (usually by County), as adjusted by family size. These income levels are published annually by HUD, and adjusted for each CDBG program year.

#### **FY 2002/03 Income Levels**

<b>Household Size</b>	<b>Low Income (50% of Median)</b>	<b>Moderate Income (80 % of Median)</b>
1	\$21,050	\$33,700
2	\$24,100	\$38,550
3	\$27,100	\$43,350
4	\$30,100	\$48,150

An analysis of the Town's demographic profile was undertaken to define specific geographic areas where there are concentrations of low/moderate income families and minority residents. This analysis revealed that the following areas contain the highest concentration of low/moderate income persons who qualify for assistance under the CDBG Program:

#### **Low/Moderate Income Concentrations**

<b>Census Tract</b>	<b>Block Group</b>	<b>Low/Mod Number</b>	<b>Low/Mod Percent</b>
7.01	1	2,307	59.8 %
7.01	9	378	61.2 %
7.03	2	1,412	36.8 %
7.05	2	1,728	53.7 %
7.06	1	1,243	38.7 %
8.03	9	188	79.0 %

Since no Census Tract contained 51% or greater low/moderate income individuals, HUD and the Town analyzed the Census data by Block Groups to determine the geographic areas that would qualify for assistance. Based this, HUD established 36.8% as the threshold for designation of a CDBG Target Area i.e., a specific geographic area where CDBG funds can be expended with the assumption that they would “principally” benefit low/moderate income residents. The area from Orange Drive north to 42nd Street between SW 55th and 57th Avenues, was also incorporated as a result of a special income-survey performed by the Davie CRA in 1994.

The Davie Town Council adopted three (3) CDBG Target Areas in 1997, as follows:

- The Western Target Area a/k/a Orange Park is located between 130th-136th Avenues, north of 14th Street and south of State Road 84.

<u>Census Tract/Block Group</u>	<u>703.01 &amp; 02</u>
Total Population	3,978
Low/Moderate Income Population	36.8%

- The Southern Target Area a/k/a Driftwood, is located south of Stirling Road, east of 78th Avenue, and north and west of the Davie Road Extension.

<u>Census Tract/Block Group</u>	<u>7.05.BG 2</u>
Total Population	3,282
Low/Moderate Income Population	53.7%

- The Eastern Target Area a/k/a Potters Park, is bounded to the north by Nova Drive, to the south by Orange Drive, to the east by NW 62<sup>nd</sup> Ave., and to the west by Davie Road.

<u>Census Tract/BG</u>	<u>706.00/1</u>	<u>701.00/1</u>	<u>701.00/9</u>	<u>803.00/9</u>
Total Population	3,217	5,760	880	561
Low/Moderate Income	38.7%	59.8%	61.2%	
	43.1%			

## **FY 2002/03 Action Plan**

A synopsis of the Action Plan for FY 2002/03 follows:

\$65,000 - Single-Family Rehabilitation Program: Financial assistance (loans and/or grants) on a Town-wide basis, to eligible homeowners to make needed home repairs, and replace existing substandard and leaking roofs. (Housing)

\$27,000 - Hope Outreach Center Inc. - Emergency Assistance/Homeless Prevention Program: Emergency financial assistance to prevent homelessness and/or address emergency situations such as the need for food, shelter, transportation, etc. (Public Service)

\$38,000 - Orange Park After-School Program for At Risk Youth: Structured after-school and evening programs for at-risk youth living in the Orange Park CDBG Target Area. (Public Service)

\$11,600 - Family Success Center - Neighborhood Assistance Program: Office space to establish a Family Success/Neighborhood Service Center in Eastern Davie, with satellite offices in the CDBG Target Areas. (Public Service)

\$100,000 - Boys & Girls Club Community Center - Construct an 8,000+ sq. ft. facility in Driftwood Estates Park so the Driftwood Boys & Girls Club can expand services to at-risk youth. (Capital Improvements or appurtenances to the building)

\$225,000 - CDBG Target Area Improvement Program: Capital, street, and park improvements in the three CDBG Target Areas: Orange Park (north of 10th Manor, south of SR 84, between 130-136 Avenues); Driftwood area (south of Stirling Rd., east of 78th Ave., & north/west of the Davie Road Ext.); and, the Eastern/Potters Park area (bounded on the north by SW 29th St. near Nova Dr., on the south by Orange Dr., between Davie Rd. and the Turnpike). Improvements may include: new or refurbished sidewalks, resurfaced streets, traffic calming alternatives, street lighting improvements, landscaping, drainage, and community centers and facilities.

\$117,400 - Fair Housing, Citizen Participation & Support Services: Plan, administer, and monitor the CDBG Program funds and activities; undertake comprehensive planning activities; apply for other grants; expand Fair Housing Education & Outreach Programs; participate in homeless assistance initiatives; prepare Environmental Review Records, etc. (Planning/Administration, Fair Housing, Citizen Participation & Support Services).

The activities identified above will principally benefit low/moderate income residents of the Town; and, no displacement or relocation of Davie residents or businesses is anticipated.

The proposed Consolidated Plan was made available for a 30-day public comment period commencing June 9th. Copies of the Plan were available at the Town's Housing and Community Development Office, 4700 SW 64th Avenue-Suite B and the Davie-Cooper City Library. A Public Hearing was held by the Town Council on Wednesday, July 10th, prior to adopting the Consolidated Plan for FY 2002-2007.